

**BY ORDER OF THE COMMANDER
GOODFELLOW AIR FORCE BASE**

**GOODFELLOW AIR FORCE BASE
INSTRUCTION 34-276**



25 SEPTEMBER 2012

Services

**YOUTH SUPERVISION IN GOVERNMENT-
CONTROLLED OR PRIVATIZED FAMILY
HOUSING**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(Mr. Michael B. Sampson)

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This instruction establishes rules and responsibilities for the supervision of all minor dependents in government-owned or controlled family housing to include privatized housing in which the installation commander has authority. It provides guidelines to ensure the safety of all children at Goodfellow Air Force Base. This instruction applies to all military, Department of Defense, and family members assigned, attached, in transit, or visiting Goodfellow Air Force Base. Reference: DODI 6060.3, *School-Age Care (SAC) Program*, paragraph 1.2. Ensure all records created as a result of processes prescribed in this publication are maintained according to AFMAN 33-363, *Management of Records*, and disposed of according to the Air Force Records Disposition Schedule (RDS) located at <https://my.af.mil/afrims/afrims/afrims/rims/cfm>. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command. This publication may be supplemented at any level, but all direct supplements must be routed to the OPR of this publication for coordination prior to certification and approval.

1. Responsibilities.

1.1. Parents/Caretakers.

1.1.1. Must care for their children and provide necessary supervision to ensure their safety. Parents and caretakers should rely on common sense and the information and guidance provided in this instruction to decide at what age their children are old enough to be left unsupervised. In determining the appropriate supervision guideline to follow,

parents must consider another factor. In addition to the age of the child, remember each child is unique and their emotional and physical capabilities can vary. Your decision should be based on both factors. Refer to guidelines in [Attachment 2](#).

1.1.2. With children of multiple ages in the house, it is not the primary job of the eldest child, but of the parent, to ensure supervision of the younger child/children. Parent must follow the set guidelines—the age of the youngest child determines the appropriate guideline to follow.

1.2. Family Advocacy Office. Will provide a Home Alone Training Course for Goodfellow AFB family members.

1.3. Youth Center. Will provide the Red Cross Babysitting Course mandatory for sitters.

1.4. Sitters.

1.4.1. Before being allowed to baby-sit, must take Red Cross Babysitting Course provided by the Youth Center.

1.4.2. Must follow the baby-sitting guidelines in [Attachment 2](#).

2. Rules for Child/Children Left Unattended in Vehicle. Children under the age of 7 years cannot be left unattended in a car without adult supervision. Under no circumstance will any child be left in a vehicle with its motor running or with its keys accessible. Refer to the guidelines in [Attachment 2](#).

3. General Rules for Child/Children Left Unattended.

3.1. When children meet age requirements (see [Attachment 2](#)), they may be left unattended only if there are no emotional or medical conditions and only if the child is comfortable and fully aware of the situation. In all cases, the children must have emergency telephone numbers and a number to locate a parent or designated, responsible adult.

3.2. Leaving a child unattended inappropriately may constitute the offense of child neglect. Violations may result in Security Forces reports being forwarded to both the unit commander and Family Advocacy Office for action and concurrent notice to Texas Department of Protective and Regularity Services.

3.3. Making Goodfellow AFB a safe place for children is the responsibility of every member of the Goodfellow community. Make sure your decisions about child supervision are safe and responsible.

4. Points of Contact.

4.1. Family Advocacy Office - 654-3122.

4.2. Housing Management Office - 654-3491.

4.3. Security Forces - 654-3504.

4.4. Airman and Family Services Flight - 654-3352.

MARK T. DAMIANO, Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

Reference

AFMAN 33-363, *Management of Records*, 1 Mar 2008

DODI 6060.3, *School-Age Care (SAC) Program*, 19 Dec 1996

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*, 1 Aug 1998

Attachment 2

YOUTH SUPERVISION GUIDELINES

Note: The ages specified are the maximum ages and are based on the child's ability to demonstrate age-appropriate behavior. Children who do not consistently demonstrate age-appropriate behavior should not be given the same degree of self-management responsibilities. In all instances below where a "yes" is indicated, the parent is responsible for using reasonable judgment and for any incident or mishap (not considered preventable) which occurs.

Age of Child	Left Without Sitter in Quarters for Two Hours or Less	Left Without Sitter in Quarters for More Than Two Hours	Left Alone Overnight	Outside Unattended (To Include Playing)	Left In Car Unattended	Child Sit Siblings	Child Sit Others
Newborn Through Age 4	No	No	No	No	No	No	No
Age 5 Through Age 6	No	No	No	Yes; playground or yard with immediate access (visual sight or hearing distance) to adult supervision* * At age 6 may walk to and from school	No	No	No
Age 7 Through Age 9	No	No	No	Yes; with access to adult assistance** * May walk to and from school	Yes; except in hot weather; keys removed and handbrake applied, 15 min in other weather, adult	No	No

					within sight		
Age 10 Through Age 11	Yes; with ready access (phone number to an adult supervisor)*/***	No, for 10 yr olds; 11 yr olds only with access to adult assistance for no more than 2 hours	No	Yes	Yes; keys removed and handbrake applied	Yes; 11 yr olds or 6 th grade <u>2 hours maximum</u> */***	No
Age 12 Through Age 14	Yes	Yes, during daytime hours before curfew; no after curfew	No	Yes	Yes	Yes*	Yes** 12 Years of age or 7 th grade minimum ***

Age 15 Through High School Graduation	Yes	Yes	No children 15 or freshman in high school may be left alone overnight. Minors age 16 and older may be left alone for short TDY's or leaves, not to exceed 5 consecutive days. These minors must have some type of adult supervision available to make periodic checks.***	Yes	Yes	Yes**	Yes**
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*Home-alone training by Family Advocacy Office.

**Red cross baby-sitting training offered through the youth center or equivalent required.

***Adult supervision is defined as someone who has or assumes responsibility for the child, e.g., parent, guardian, care provider, friend.